

AGENDA

MUNICIPAL POLICE TRAINING COUNCIL 272nd Meeting December 3, 2025 at 10:00 a.m.

Live Stream Link:

https://www.youtube.com/watch?v=ao2E1r_fHqI

ACTION / APPROVAL ITEMS

- | | | |
|----|---|-----------------|
| 1. | Introductory Remarks - Introductions - Adoption of Agenda – Approval of 271 st Meeting Minutes and Special Meeting Instructor Certification Revocation Hearing Minutes | Chairman Maciol |
| 2. | Adoption of 2026 Meeting Dates:
March 4; June 3; September 9; December 2 | Chairman Maciol |
| 3. | Domestic Violence Model Policy Update | Joshua Vinehout |
| 3. | Extreme Risk Protection Order Model Policy Update | Molly Bates |
| 4. | Responding to and Interacting with Persons with Disabilities Model Policy Update | Molly Bates |
| 5. | Law Enforcement Response to Individuals in Crisis Regulations | Molly Bates |

INFORMATIONAL / UPDATE ITEMS

- | | | |
|----|--------------------------------------|-------------------------|
| 1. | Regulatory Amendments Status Updates | Natasha Harvin-Locklear |
| 2. | OPS Initiatives Update | Joshua Vinehout |

NEW BUSINESS

Chairman Maciol

**Next Meeting:
March 4, 2026
10:00am**

Council Member Virtual Attendance:

Name: Martine Materasso
NYPD, Chief of Training

Maureen Curtis

Location: 1 Police Plaza
New York, New York 10038

Fordham University Lincoln Center Campus
113 West 60th Street, New York, NY 10023

**Minutes of the 271st Meeting
New York State Municipal Police Training Council
September 10, 2025**

Alfred E. Smith Building
80 South Swan Street
Albany, NY 12210
CrimeStat Room 118

Council Members Present

Maureen Curtis, Vice President, Safe Horizon
Gregory Thomas, Deputy Superintendent, NYSP
Dr. R. Bruce McBride
Opel Rivera, Assistant Commissioner, DOCCS
Dr. Debra Long, Community Representative
Martine N. Materasso, Chief of Training, NYPD
Dr. Errol Toulon, Jr., Sheriff, Suffolk County Sheriff's Office (Remote)

DCJS Staff Present

Joesph Popcun, Executive Deputy Commissioner, DCJS
Colleen Glavin, Deputy Commissioner and Counsel, Office of Legal Services
Matthew Schrantz, Deputy Counsel, Office of Legal Services
Natasha Harvin-Locklear, Office of Legal Services

OPS Staff Present

Michael Bonse, Deputy Commissioner
Johanna Sullivan, Director
Joshua Vinehout, Supervisor of Public Safety Programs
Michael Puckett, Public Safety Program Specialist 3
Molly Bates, Public Safety Program Specialist 3
Frank Wade, Public Safety Program Specialist 3
Janay Gasparini, Public Safety Program Specialist 2
Jonathan Becker, Public Safety Program Specialist 2
Gavin Boyer, Public Safety Program Specialist 2
Adam diVincenzo, Public Safety Program Specialist 2
Stephanie Russell, Criminal Justice Program Specialist 2
Kevin Roy, Public Safety Program Specialist 1
Kerra Gordon, Criminal Justice Program Specialist 1
Kendra Mccalmon, Program Aide
Kerra Gordon, Criminal Justice Program Specialist 1
Mikayla Nelson, Criminal Justice Program Specialist 1

Guests

Michael Whitely, OPDV
Rebecca Poletto, OPDV
Meghan Malone, OPDV
Richard Castle, NYS Sheriff's Association
David Zack, NYS Chiefs of Police Association
Sergeant Gregory McNally, NYPD (Remote)
Lieutenant Despoina Kodetsky, NYPD (Remote)

ACTION/APPROVAL ITEMS

#1 - Introductory Remarks – Adoption of Agenda- Approval of 270th Meeting Minutes

The 271st session of the Municipal Police Training Council (MPTC or Council) commenced at 10am with Dr. McBride introducing himself as the Chair of the Council in the absence of Sheriff Maciol. Dr. McBride began the meeting by leading all attendees in the Pledge of Allegiance followed by a moment of silence in remembrance for all law enforcement and those who lost their lives serving this country.

Introductions

Dr. McBride welcomed Deputy Superintendent Gregory Thomas to the Council. Dr. McBride requested that Council members introduce themselves before asking guests to do the same. Sheriff Toulon participated remotely.

Introductory Remarks

Executive Deputy Commissioner Popcun shared with the Council Commissioner Rosado's appreciation for all the work the Council has done and the sustained progress on gun violence across New York State. An invite to the Public Safety Symposium was extended to all members of the Council.

Adoption of Agenda

Dr. Long made a motion to adopt the 271st meeting agenda, with a second by **Deputy Superintendent Thomas**. The motion was passed by unanimous vote. Dr. McBride proceeded with the approval of 270th meeting minutes.

Approval of 270th Meeting Minutes

Dr. Long made a motion to approve the 270th meeting minutes as submitted with a second by **Maureen Curtis**. The motion was passed by unanimous vote.

#2 – Basic Course for Police Officers Domestic Incident Response

Michael Whiteley of the Office for the Prevention of Domestic Violence provided an overview of the new Basic Course for Police Officers section 7-A Domestic Incident Response. Mr. Whiteley advised the Council that this new program consists of 9 sections and 14 hours and is designed to be delivered over four separate days of instruction so that the material is more easily digested by recruits. Mr. Whiteley highlighted the focus on the three pillars of DV response being that the training is survivor centered, trauma informed, and culturally responsive. He highlighted some new aspects of the training such as a focus on lethality assessments, extreme risk protection orders, and trauma and informed interviewing.

Mr. Whiteley outlined the daily training schedule for the Council. He explained that each day is expected to take between three and four hours of instruction and utilize a variety of adult learning theories with lecture, class discussion and new decision-making exercises. Mr. Whiteley advised that the curriculum has been piloted twice at a local regional academy at different stages of the academy and that these pilots underscore the fact that the material contained in this section intersects with other sections of the BCPO material.

Mr. Whiteley thanked the survivors who have engaged with OPDV, the panel members, and OPS staff who have worked with OPDV on this curriculum. Mr. Whiteley also acknowledged

members of the OPDV staff who have worked on this curriculum before opening the floor for questions.

Council Member Maureen Curtis indicated that in her years of experience as an advocate, she has seen that officer response to DV calls can be some of the most difficult because much of what happens can be outside of an officer's authority. She asked if the frustration that results from this reality is addressed in the curriculum because how an officer responds can be an important factor in how survivors seek assistance.

Mr. Whiteley responded that the survivor centered nature of the curriculum leads to officers understanding that they need to take the lead from survivors. He adds that the trauma informed approach also recognizes that the history leading up to a call is important and that officers are taught not to focus only on the call that they are on but on this history of the relationship. Mr. Whiteley informed the Council that the close work with advocates also helps to provide a separate non-law enforcement avenue for victims to pursue.

Director Johanna Sullivan also advised the Council that in the Arrest Processing section of the course, the officers are instructed to communicate with the victims as to the steps that are being taken and that are required. Council member Curtis followed up with her experience that often times survivors don't want criminal justice system involvement. Mike Puckett called attention to the decision-making exercises and how they allowed for the class to explore the limits of a police officer's authority which was beneficial.

Dr. Long asked about the deactivation of a body camera by officers and at what point a BWC could be turned off at the request of a victim. Mr. Whiteley and Director Sullivan highlighted the areas where those considerations are discussed within the curriculum, but ultimately that it would be up to an individual's agency policy on whether cameras could be deactivated at the request of a victim.

Dr. McBride asked about the number of hours and whether this represented an increase.

Mr. Whiteley indicated that this program was an increase of two hours, from twelve to fourteen.

Dr. McBride inquired about the role of RBT in this program.

Mr. Puckett indicated that while the RBT DV portion is typically conducted at the end of the academy, the use of the decision-making exercises serves to give context to these lessons and that they were deemed very helpful in understanding the material in post-pilot surveys.

Dr. McBride inquired about the delivery design and wondered if the program was designed to be taught with a police officer and advocate working together.

Mr. Whiteley indicated that there is no recommendation but that the final section is intended to be taught by an advocate where available. Council Member Curtis endorsed the use of the team model pairing an officer and advocate.

At the request of Director Sullivan, Mr. Whiteley outlined the plans for a DV Instructor Workshop for instructors. He detailed that he and Janay Gasparini from OPS plan to deliver an eight-hour

Workshop to focus on how to deliver the curriculum and that the Workshop would be a requirement for instructors to teach this section.

Dr. McBride called for a vote on the following motions.

Motion 1: Adopt the new Section 7A – Domestic Incident Response as the minimum standard of instruction for the Basic Course for Police Officers or equivalent and Campus Public Safety Officers courses for courses approved on or after January 1, 2026.

Chief Materasso made a motion to approve with a second by **Deputy Superintendent Thomas**. The motion was passed by unanimous vote.

Motion 2: Require that all instructors teaching Section 7A – Domestic Incident Response attend a Domestic Violence Instructor Workshop offered by the Division of Criminal Justice Services and the Office for the Prevention of Domestic Violence.

Dr. Long made a motion to approve with a second by **Maureen Curtis**. The motion was passed by unanimous vote.

Director Sullivan took a moment to acknowledge the staff of OPDV and the panel for all of their work on this important issue.

#3 - SWAT Curriculum Instructor Requirement Updates

Michael Puckett presented to the Council proposed changes to instructor requirements for two of the sections of the SWAT Operator curriculum.

Drawing attention to Section Eight – Legal Issues, Mr. Puckett explain that currently the instructor for this section is required to be SWAT Operator certified and have three years on a SWAT team. He explained that OPS has received feedback that this is a burdensome and unnecessary requirement which could lead to less knowledgeable instructors teaching this section.

In addition, Mr. Puckett explained that the Section Thirteen – Firearms currently requires MPTC certified Firearms Instructors to teach that section. He further explained that in the past few years, the Council has adopted a requirement that Firearms Instructors at the BCPO or that teach the new Pistol Instructor Course have received and completed updated instructor requirements. He requests that this requirement also be implemented for this section for consistency.

Dr. McBride inquired about the vetting of these recommendations. Mr. Puckett responded that the first was a request from the field and that the second was informed by the members of the panel with firearms which is also a group that is heavily involved in SWAT teams and SWAT instruction.

Dr. McBride called for a vote on the following motions.

Motion #1:

Revise the instructor requirements for Section 8 – Legal Issues to remove the requirement to have successfully completed a basic SWAT course and have a minimum of three years'

experience as a SWAT Operator. General Topics Instructor certification will remain a requirement to instruct Section 8 – Legal Issues.

Chief Materasso made a motion to approve with a second by **Dr. Long**. The motion was passed by unanimous vote.

Motion #2:

Require instructors teaching Section 13 – Firearms of the SWAT Operator Course to have successfully completed a Pistol Instructor Course or Firearms Instructor Workshop for all SWAT Operator courses approved on or after January 1, 2026.

Chief Materasso made a motion to approve with a second by **Assistant Commissioner Rivera**. The motion was passed by unanimous vote.

#4 - Basic Course for Police Officers Vehicle Stops & Traffic Enforcement Curriculum Update

Mike Puckett presented to the Council updates to the BCPO section on Vehicle Stops and Traffic Enforcement to account for a program administered by the New York State Sheriff's Association. This program, known as the Blue Envelop Program, involves the providing of a blue envelope to members of the community living with autism. These envelopes are then filled with the motorist's relevant paperwork and placed into the glove compartment to be provided to police with instructions for both the police officer and the motorist on the envelope. This is intended to ensure that communication differences that could otherwise be interpreted a non-compliance are understood to be a result of autism.

Mr. Puckett explained that this is one of a number of similar programs to include programs in neighboring states, so the likelihood that officers will encounter these envelopes on traffic stops is high. As a result, OPS requests that the following learning objective be added to the section:

Recognize a blue envelope presented during a traffic stop and describe the effect of a such a document on an officer's understanding of a driver's behavior.

Mr. Puckett also informed the Council that although no learning objective changes are being requested, information on this program will also be added to the Persons with Disabilities section of the BCPO.

Council Member Curtis expressed her support for this addition and asked about cooperation between OPS and organizations that serve populations of people living with autism about this program.

Mr. Puckett explained that he believes that many of those organizations have already been involved in the development of this program and others like it. Deputy Superintendent Thomas advised the Council that they NYSP has a similar program that involves the presentation of a visor card serving a similar purpose.

Chairman McBride called for a motion to adopt the revisions to the Vehicle Stops and Traffic Enforcement section.

Motion:

Adopt the revised Section 4I – Vehicle Stops and Traffic Enforcement section of the Basic Course for Police Officers or equivalent and Campus Public Safety Officers courses for courses approved on or after January 1, 2026.

Assistant Commissioner Rivera made a motion to approve with a second by **Deputy Superintendent Thomas**. The motion was passed by unanimous vote.

INFORMATIONAL/UPDATE ITEMS**#1- Course in Police Supervision Regulatory Amendments**

Natasha Harvin-Locklear informed the Council the proposed amendments recommended to the Governor to Title 9, New York Codes, Rules and Regulations Sections 6021.2, 6021.3 and 6021.6 regarding the Course in Police Supervision training are with the Governor's office for approval. DCJS legal staff has responded to the Governor's Office questions and is hopeful they will be adopted soon.

#2 - Basic School Resource Officer Curriculum Updates

Jonathan Becker informed the Council on edits and revisions made to the MPTC Basic School Resource Officer curriculum, originally approved by the Council in September 2021. Mr. Becker began by describing a partnership with the State Education Department to conduct a proofreading and full review of the SRO curriculum. The purpose was to confirm the curriculum aligns with relevant SED regulations and standards. As part of this process, several grammatical and linguistic edits were completed.

Additionally, Mr. Becker reported on the collaboration with the NYS Division of Homeland Security and Emergency Services Domestic Terrorism Prevention Unit (DHSES) to review the curriculum's threat assessment components. Section 8, Behavioral Threat Assessment, was updated to ensure alignment with New York State Behavioral Threat Assessment Management programs and the latest best practices. These revisions were made without changing the existing instructional objectives, ensuring continuity with the previously approved curriculum framework.

Jonathan Becker emphasized that all training objectives and lesson titles remain unchanged following the updates.

New Business**Motion to enter executive session:**

Motion to enter into executive session to discuss the cut score time of the physical ability standard.

Dr. McBride made a motion to enter executive session with a second by **Chief Materasso**. The motion was passed by unanimous vote.

Executive Session – Physical Ability Test Cut Score Time

Motion:

Adopt the proposed cut score time for the Physical Ability Test.

Dr. McBride made a motion to adopt the proposed cut score time and **Chief Materasso** seconded the motion. The motion was passed by unanimous vote.

Motion to exit executive session:

Deputy Superintendent Thomas made a motion to exit executive session with a second by **Dr. Long**. The motion was passed by unanimous vote.

There being no further business, the 271st session of the Municipal Police Training Council came to a close at 12:30 p.m. **with a motion to adjourn by Deputy Superintendent Thomas and a second by Maureen Curtis**. The motion was unanimously approved.

NEXT MEETING:
December 3rd, 2025 at 10:00 a.m.

**Minutes of the Special Meeting
New York State Municipal Police Training Council
September 9, 2025**

Alfred E. Smith Building
80 South Swan Street
Albany, NY 12210
CrimeStat Room 118

Council Members Present

Maureen Curtis, Vice President, Safe Horizon
Gregory Thomas, Deputy Superintendent, NYSP
Dr. R. Bruce McBride
Opel Rivera, Assistant Commissioner, DOCCS
Dr. Debra Long, Community Representative
Martine N. Materasso, Chief of Training, NYPD

DCJS Staff Present

Julina Guo, Counsel/Director, Human Trafficking Prevention
Matthew Schrantz, Deputy Counsel, Office of Legal Services
Natasha Harvin-Locklear, Associate Counsel, Office of Legal Services

OPS Staff Present

Michael Bonse, Deputy Commissioner
Johanna Sullivan, Director
David Mahany, Criminal Justice Program Specialist 3
Stephanie Russell, Criminal Justice Program Specialist 2

Guests

Joshua Harrington, Utica Police Department
Lawrence H. Schaefer, ESQ., Lippes Mathias LLP
Eric White, Utica Police Department
Andrew Citriniti, Utica Police Department

Instructor Revocation Hearing of Police Officer Eric White**Introductory Remarks**

Beginning at 9:33am, Dr. McBride introduced himself as the designated Chair of the Council presiding over the hearings. Dr. McBride explained the process of the hearing, rules of evidence, the order of opening and closing statements, presentation of witness testimony, and cross examination of witnesses. Everyone was advised the hearing is subject to Open Meetings Law and will be recorded. They were further informed that following closing statements, the Council will deliberate in executive session after each hearing and give a written recommendation on each case to the commissioner. Within 90 days, the Commissioner, in writing, will give her decision and the reasons given for such decision.

Dr. McBride then proceeded with requesting all present in the room to introduce themselves.

Hearing

Julina Guo, representing DCJS and Lawrence Schaefer, representing Police Officer Eric White, provided opening and closing statements as well as presentation of exhibits, and direct and cross examination of witnesses. Council members asked questions as well.

Executive Session

Dr. Long made a motion for the Council to go into executive session with a second by Maureen Curtis. The motion was passed by unanimous vote.

Dr. McBride made a motion for the Council exit executive session with a second by Chief Materasso. The motion was passed by unanimous vote.

End Hearing

Dr. McBride advised that the Council has finished deliberating and a recommendation will be provided to the Commissioner.

The instructor revocation hearing for Police Officer Eric White ended at 1:56pm with a motion to adjourn by Dr. Long and a second by Deputy Superintendent Thomas. The motion was unanimously approved.

Instructor Revocation Hearing of Police Officer Andrew Citriniti**Introductory Remarks**

Beginning at 2:35pm, Dr. McBride introduced himself as the designated Chair of the Council presiding over the hearings. Dr. McBride explained the process of the hearing, rules of evidence, the order of opening and closing statements, presentation of witness testimony, and cross examination of witnesses. Everyone was advised the hearing is subject to Open Meetings Law and will be recorded. They were further informed that following closing statements, the Council will deliberate in executive session after each hearing and give a written recommendation on each case to the commissioner. Within 90 days, the commissioner, in writing, will give her decision and the reasons given for such decision.

Dr. McBride then proceeded with requesting all present in the room to introduce themselves.

Hearing

Matthew Schrantz, representing DCJS and Lawrence Schaefer, representing Police Officer Andre Citriniti, provided opening and closing statements as well as presentation of exhibits, and direct and cross examination of witnesses. Council members asked questions as well.

Executive Session

Deputy Superintendent Thomas made a motion for the Council to go into executive session with a second by Dr. Long. The motion was passed by unanimous vote.

Dr. McBride made a motion for the Council exit executive session with a second by Maureen Curits. The motion was passed by unanimous vote.

End Hearing

Dr. McBride advised that the Council finished deliberating and a recommendation will be provided to the Commissioner.

The instructor revocation hearing for Police Officer Anthony Citriniti ended at 5:45pm with a motion to adjourn by Deputy Superintendent Thomas and a second by Chief Materasso. The motion was unanimously approved.

**NYS Municipal Police Training Council
272nd Meeting
December 3, 2025**

Action Item #3

Domestic Violence Model Policy Update

OPS staff will present to the Council an update to the Domestic Violence Model Policy – based on recent legislation signed into law – for the Council's review and approval.

The new law which amends CPL § 140.10 requires law enforcement officers responding to a report of family or domestic violence to provide further protection to victims by mandating the seizure of firearms in plain sight during a domestic violence call. This includes firearms that individuals may have a license to carry and which they are in possession of when arrested on suspicion of such family or domestic violence offense.

Additionally, the new law calls for the temporary holding of the firearms and licenses for up to one hundred and twenty hours to allow the courts sufficient time to file any necessary charges to protect victims.

To reflect this new legislation, *Section X Firearms* has been updated in the model policy.

Motion:

Adopt the amendments as discussed to the Domestic Violence Model Policy.

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Action Item #4

Extreme Risk Protection Order Model Policy Update

OPS staff will present to the Council an update to the Extreme Risk Protection Order Model Policy – based on recent legislation signed into law – for the Council’s review and approval.

The new law allows courts to consider evidence of animal cruelty when deciding whether to temporarily remove firearms from someone deemed a danger to themselves or others. To reflect this change, *Section IV Extreme Risk Protection Order Application Filing Process* was amended under statutory factors to consider when establishing probable cause to file a Temporary Extreme Risk Protection Order application.

Motion:

Adopt the amendments as discussed to the Extreme Risk Protection Order Model Policy.

**NYS Municipal Police Training Council
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Action Item #5

Responding to and Interacting with Persons with Disabilities Model Policy Update

OPS staff will present to the Council an update to the Responding to Persons with Disabilities Model Policy – based on recent legislation signed into law – for the Council's review and approval.

Executive law 840 paragraph (a) of subdivision 5 was amended to require language in the model policy on the appropriate use of force when interacting with a person with a disability. In response, the model policy has been updated in *Section VI Arrest/Custody Procedures* and *Section IX Training* to further guide officers in use of force decision-making when interacting with a person with disability.

In addition, *Section IV Responding to and Interacting with Persons with Disabilities* was amended to include communication aids, such as the Blue Envelope program, that an officer may encounter during an interaction.

Motion:

Adopt the amendments as discussed to the Responding to and Interacting with Persons with Disabilities Model Policy.

**NYS Municipal Police Training Council
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Action Item #6

Law Enforcement Response to Individuals in Crisis Regulations

OPS staff will present regulations for the Council's review and recommendation to the Governor pursuant to Executive Law 840 paragraph b of subdivision 8. The statute requires the Council to recommend regulations to the Governor for all current and new police officers regarding the handling of situations involving individuals who appear to be mentally ill and are conducting themselves in a manner which is likely to result in serious harm to the person or others.

The following amendments to Title 9 NYCRR Parts 6020 and 6022 are recommended.

BASIC COURSE FOR POLICE OFFICERS

§ 6020.3 Minimum standards.

(h) Training regarding handling of situations involving individuals who appear to be mentally ill and are conducting themselves in a manner which is likely to result in serious harm to the person or others shall be conducted in accordance with the policies and procedures, and minimum standards as established by the Council.

[(g)] (i) Only instructors qualified/certified in accordance with the provisions of Parts 6023 and/or 6024 of this Title may provide instruction in a basic course.

[(h)] (j) Only course directors as defined in section 6020.1(b) of this Part may administer a basic course for police officers.

POLICE IN-SERVICE COURSES

§ 6022.3 Minimum standards

(a) Training and periodic retraining of police officers regarding handling of situations involving individuals who appear to be mentally ill and are conducting themselves in a manner which is likely to result in serious harm to the person or others shall be conducted in accordance with the policies and procedures, and minimum standards as established by the Council.

[(e)] (g) Only course directors or instructors qualified/certified in accordance with the provisions of Part 6023 and/or 6024 of this Title may administer or conduct training which is certified pursuant to this Part.

Motion:

Recommend for promulgation to the Governor the proposed regulations for Title 9 NYCRR Parts 6020 and 6022.

**NYS Municipal Police Training Council
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December 3, 2025**

Informational Item #1

Course in Police Supervision Regulatory Amendments

The Office of Legal services will provide the Council a status update on the proposed amendments recommended to the Governor to Title 9, New York Codes, Rules and Regulations Sections 6021.2, 6021.3 and 6021.6 regarding the Course in Police Supervision training.

**NYS Municipal Police Training Council
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Informational Item #2

Office of Public Safety Initiatives Update

The Office of Public Safety will update the Council on several law enforcement training initiatives currently in development.